

# Holy Family School iPad Program Information

## Latest News

### New iPads

Shipment of the Archdiocesan C3 Grant iPads has been delayed by Sprint. They should arrive by mid-September.

### Temporary iPads

All HFS owned iPads have been reconfigured for temporary middle school use. The K-5 will not have iPads in their classrooms until the C3 iPads arrive.

### iPad Chargers

Our iPad chargers are currently housed in our charge carts. Student iPad chargers will arrive with C3 iPads. In the meantime, please use your own Apple power adapter and lightning cable to charge the HFS iPads. We apologize for this inconvenience and appreciate your understanding.

Please contact [earnold@holyfamily.org](mailto:earnold@holyfamily.org) with any questions.

## Training

### iPad 101

On Aug. 31, middle school classes will each learn how to save and backup work, troubleshoot issues and log into their accounts in a 20 minute iPad introduction.

### Parent and Student iPad Info Night

Mid-September, 2016

- New iPad Distribution
- Schoology Introduction and Parent Access codes
- Introduction to Apple Classroom
- Digital Citizenship

Date, time and location of the iPad Info Night will be announced.

## iPad Accessories

### Required:

- Carrying bag
- Earphones
- Charger (Apple power adapter and lightning cable)

### Optional:

- Keyboard or Stylus

<p><b>Managed Apple IDs</b></p> <p>Your new Managed Apple ID is:</p> <hr/> <p>Your temporary Apple ID Password is:</p> <p><b>HolyFamily-123</b></p> <p>Your temporary Passcode is:</p> <p><b>2016</b></p>	<p><b>Reset your Apple ID Password</b></p> <ul style="list-style-type: none"> <li>● Please reset your password and passcode.</li> <li>● You may want to write them here and keep this in a safe location.</li> </ul> <p>Your new Apple ID Password is:</p> <hr/> <p><small>*Passwords should be kept private.</small></p> <p>Your new Passcode is: _____.</p>
<p><b><u>Google Drive</u></b></p> <p>Your School Email Account is:</p> <hr/> <p style="text-align: right;">@hfknight.org</p> <p>Your Google Password is:</p> <hr/> <p><small>*Passwords should be kept private.</small></p>	<p><b><u>Schoology</u></b></p> <p>Your Schoology Username is:</p> <hr/> <p>Your temporary Schoology Password is:</p> <p><b>HolyFamily2016</b></p> <p><small>*Please reset your Schoology password.</small></p> <p>Your new Schoology Password is:</p> <hr/> <p><small>*Passwords should be kept private.</small></p>

# Holy Family School iPad Policy

---

## Expectations for Student use of iPads:

- Bring the iPad each day to school, fully charged.
- Keep the iPad in its case and carry the iPad in a separate bag, not in a backpack.
- Store the iPad in a safe place when not in use.
- Use the iPad for school-related activities and keep electronic communication school related.

## iPad Settings

Students and Parents are **not** allowed to alter iPad settings. This will interfere with our mobile device management (MDM).

## Personal Electronic Devices

Student use of personal electronic devices including cell phones, iPods, tablets, iPads (not belonging to HFS) and laptop computers is **prohibited** on campus during school hours.

## Photos, Sound and Apps

- Students may not take pictures with their iPads unless directed by a teacher.  
Photos taken for instructional purposes are to be used for instructional purposes only.
- Students may not record teachers or other students with their iPads without their permission.
- Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
- Students must have headphones with them at school each day so that they can listen to audio as directed by the teachers.

- All required apps and digital textbooks will be provided by Holy Family and will be managed through our Mobile Device Management (MDM) system.

## iPad Care

- Be careful with the iPad! The iPad screen can be damaged if subjected to rough treatment.
- iPads should not be stored in hot vehicles, or exposed to excessive heat or liquids.
- Transport the iPad in an approved carrying bag. The iPad and accessories, including headphones and keyboards, should be kept in the protective carrying bag when not in use. No other items should be stored or carried within the protective carrying bag to avoid pressure and weight on the screen or keyboard.
- Cords and cables must be inserted into the iPad carefully to prevent damage.

## iPads Left at Home

- If students leave their iPads at home, they are responsible for getting their class work completed as if they had their iPads present. Students may check out loaner iPads in the Technology Lab.

## iPad Supervision During After School Activities

- Students participating in after school activities at Holy Family School such as athletics, music, cheer, or drama may leave their iPads at Time Well Spent. The devices must be under supervision at all times.

## iPads Left in Unsupervised Areas

- Under no circumstances should iPads be left in unsupervised areas. Unsupervised areas include the school grounds, computer lab, unlocked classrooms, library, and hallways. Any iPad left in these areas will be taken to the office and dealt with as a disciplinary matter.

## Parent Responsibilities

- Monitor student use of the Internet while using the iPads on a network outside of school.
- Discuss with your child your expectations for conduct regarding the use of the Internet and other available media.
- Work in partnership with the school to foster and reinforce strong digital citizenship skills and ethical decision making.

## New iPad Warranty

**\*Note:** The iPads loaned to middle school students on August 30, 2016 are no longer covered by insurance or warranty. Families are responsible for any damage to the iPads.

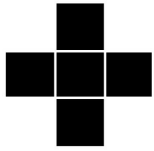
### Sprint's accidental damage warranty:

- Basic repairs for mechanical or electrical failure due to defects or normal wear and tear
- Device does not power on or charge
- Missing components
- Failed or inoperable lens or port
- Degraded/defective LCD screen or housing
- Cracked screen

**NOT COVERED:** Lost or stolen devices, liquid damage or corrosion, intentional damage, circuit board damage, catastrophic damage.

### Lost or stolen devices:

- A police report must be filed for a stolen device within 48 hours
- Holy Family School administration must be notified within 48 hours
- Families are liable for the MSRP for a lost device

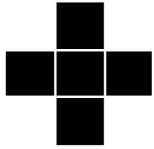


## Holy Family School iPad Policy

*\*Keep this page for your records. Detach, sign and turn in the following Agreement.*

### As a Holy Family School Student:

- I will take good care of my iPad.
- I will never leave my iPad unattended.
- I will keep food and beverages away from my iPad.
- I will not alter the settings or apps on my iPad.
- I will bring my iPad to school every day with its battery fully charged.
- I will protect my iPad by only carrying it in an approved carrying bag.
- I will not place decorations (such as stickers, markers, etc.) on the iPad or case.
- I will not remove stickers or asset tags from the iPad.
- I will return the iPad in good working condition. I understand that any loss or damage to my school-issued iPad is my responsibility.



## Holy Family School iPad Policy Agreement

*\*Parents and students, please sign this agreement in order to receive a HFS-issued iPad.*

### As a Holy Family School Student:

- I will take good care of my iPad.
- I will never leave my iPad unattended.
- I will keep food and beverages away from my iPad.
- I will not alter the settings or apps on my iPad.
- I will bring my iPad to school every day with its battery fully charged.
- I will protect my iPad by only carrying it in an approved carrying bag.
- I will not place decorations (such as stickers, markers, etc.) on the iPad or case.
- I will not remove stickers or asset tags from the iPad.
- I will return the iPad in good working condition. I understand that any loss or damage to my school-issued iPad is my responsibility.

### I have read, I understand, and I will abide by the Holy Family School iPad Policies.

Student Name (Please Print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_