



HOLY FAMILY SCHOOL

Education Center ■ 1301 Rollin St. ■ South Pasadena ■ California 91030 ■ 626.799.4354 ■ www.school.holyfamily.org

LETTER FROM THE PRINCIPAL



Dear Parents,

Welcome! Holy Family is a parish school that is committed to the development of the Whole Child, with Christ at the center. We aim to create an experience for our children that extends beyond a strong academic program; students at Holy Family also learn to be confident, caring, and contributing members in our community and world.

As you review this folder, you will see that our programs have been developed with the above in mind. We believe in the goodness of each child, and the inherent dignity of each person. We also recognize that children learn at different paces, and in different ways, but that all can achieve success given the right support; as a result, we are committed to providing assistance to learners of varying abilities through our care for the individual and the variety of programs we offer. Below are some highlights:

- *One-To-One iPad Program:* our one-to-one iPad program was launched this past year in grades 5 and 8; this program, which adds to our other advances in technology, opens new doors for students to access information and create projects that meet 21st century needs; more grades will be added in upcoming years.
- *Athletics:* we have a strong athletic program that includes opportunities for students to compete in flag football, basketball, volleyball, track, soccer, cross-country, softball, golf and bowling.
- *Drama:* Last year, our students participated in a performance of *Beauty and the Beast*, and also shared this experience with students at Dolores Mission School. Currently, our 3rd and 4th grade students are preparing for a *Charlie Brown Christmas*.
- *Music:* Our music program fosters an overall appreciation for music, voice, and the learning of instruments.
- *Other Extracurricular Programs:* Our students have the opportunity to participate in such programs as the Academic Decathlon, Mock Trial, Scouting, Chess, Student Council, Song/Pom, and Yearbook.

Our graduates are accepted into the top-ranked Catholic High Schools in the area as well as other private and public schools. As you read our Schoolwide Learning Expectations (SLEs), you will see the goals we have set for our students as they leave us and enter the challenging world of high school.

Thank you for your interest in Holy Family School. Feel free to contact me directly at (626) 403-6159 or fmontejano@hollyfamily.org if you desire more information.

Sincerely,

Frank Montejano, Ed.D.
Principal, Holy Family School



HISTORY OF HOLY FAMILY SCHOOL



Holy Family School has served the parish for over 75 years. The sisters of Loretto came to teach and opened the school on September 7, 1937 with only four classrooms and a total enrollment of 94 students in eight grades. The first principal was Sister Constantine, and Reverend James Morris served as pastor. The first faculty consisted of five sisters, four full-time classroom teachers and one music teacher. In June 1938, eight students graduated from eighth grade.

In 1939 a preschool opened, followed in 1941, with the opening of a kindergarten. Enrollment increased over the years as the parish grew. A peak enrollment of 361 was reached in 1958.

Due to a shortage within the religious community, the sisters of Loretto withdrew from Holy Family Parish in August of 1980. A lay principal and an all layperson faculty began work in the fall of 1980. Since that time, the school has continued with an all layperson staff.



Holy Family School Graduates in 1950

Over the years, the demands of a growing religious community, coupled with the educational needs of an evolving and challenging curriculum, required that the facilities be expanded and re-designed. The new Education Center was specifically built and opened in 1999 to provide for these needs. In addition to large, state-of-the-art classrooms, the school provides a fully equipped science laboratory, computer facilities, a library, and visual arts and music rooms. Smart Boards were recently added to many of the classrooms.

When my husband, John, and I got married in 1996, there was one condition to closing the deal: that our children would attend Holy Family School. It's the only school we applied to, and we have never looked back! Sure there are other opportunities in Pasadena, but none that provided the depth and breadth of what we were hoping for in a Catholic education; a place that would encourage our children with academic rigor, while also developing their hearts, bodies and minds to embrace the virtues of service, fairness and compassion to others. It has been a privilege being a part of the spirit that is Holy Family School and we are grateful for the 11 years we have called Holy Family our home.

– Mary and John Hatton

Katie '11, Jack '13, Thomas '16 and Brady '20



MISSION STATEMENT & PHILOSOPHY



OUR MISSION STATEMENT

The mission of Holy Family School is to instill Christian values and Catholic principles in students through the Gospel message of Jesus. We foster and nurture the development of the whole child and strive to achieve educational excellence. We are guided in faith and principle by our Schoolwide Learning Expectations, and we work toward enabling our students to grow and be successful in attaining them.



First Holy Communion

OUR PHILOSOPHY

Holy Family students are nourished by liturgical and sacramental life in the environment of a faith community, where service, respect and concern for others are demonstrated.

In striving for academic excellence, we at Holy Family School take individual needs into account. Our students are encouraged to be self-directed. In addition, good citizenship, physical well-being, Catholic doctrine and tradition are integrated into the curriculum.

Mindful that parents are the prime educators, we at Holy Family School support and encourage parental responsibility in helping students to become involved Christians. Our purpose is to develop the Catholic faith in the present generation of children, and through them, to touch future generations. The development of the whole child is the essence of our teaching mission at Holy Family School.

Integrating a love of learning with Catholic beliefs and values that are centered in the Spirit, our students are instilled with a vision of hope.

One of the greatest things about Holy Family is the value placed on experiences outside of the classroom. I was involved in activities such as athletics, the musical production, helping at the Giving Bank, student ambassadors, altar serving and mock trial – all of which gave me the opportunity to build on my confidence and leadership skills while at the time provide me with a well-rounded educational experience to prepare me for high school. Everyone's experience at Holy Family is unique because there are so many different ways to learn both academically and spiritually in and outside of the classroom.

– Caitlin Sigler, Holy Family Class of 2012



SCHOOLWIDE LEARNING EXPECTATIONS

HOLY FAMILY SCHOOL STUDENTS ARE ...

Spiritually Active Catholics Who . . .

- Exemplify Christ by practicing Christian virtues
- Act as witnesses of their faith through participation in the Eucharist, prayer, worship, and ministry
- Demonstrate knowledge of the foundation of their faith and Church teachings
- Make moral choices based on their Catholic faith and accept responsibility for those choices

Life Long Learners Who . . .

- Possess a love of knowledge and learning
- Demonstrate a strong foundation in the basic knowledge and skills of all academic areas
- Demonstrate the ability to gain content knowledge through research, reasoning and questioning
- Set reasonable goals and effectively work to accomplish them
- Gain self-awareness and discipline through the study and practice of the arts

Effective Communicators Who . . .

- Read, write, speak, and listen actively
- Recognize, understand and use non-verbal communication
- Use technology to communicate, learn and interact globally

Active Problem Solvers Who . . .

- Gather and analyze information, consider alternatives and make educated decisions
- Observe, experiment, discover and work independently and collaboratively to create solutions
- Use organizational, study, and time-management skills and adapt to an ever-changing environment



3rd Grade Indian Village Project

Well-Balanced Individuals Who . . .

- Possess self-respect, self-confidence and self-discipline
- Participate in the community with a sense of civic responsibility and global citizenship
- Maintain respectful relationships with their peers and adults
- Understand, appreciate and respect diversity
- Maintain a healthy lifestyle and perform to the best of their abilities

CORE CURRICULUM

The curriculum of Holy Family School is designed to educate the whole child and provide a solid foundation for higher Catholic education. We facilitate the child's development by emphasizing six important aspects.

1. Spiritual

by integrating Christian values throughout the curriculum

2. Intellectual

by pursuing an academic program that is both rigorous and relevant

3. Psychological

by teaching respect for oneself, and for others, as God's creations

4. Social

by involving students in parish and community programs

5. Cultural

by encouraging acceptance and responsibility as members of the world community

6. Physical

by valuing health, nutrition, and physical activity as part of our daily lives

The academic curriculum at Holy Family School exceeds the requirements of the Archdiocese of Los Angeles and the California State Department of Education. The school is accredited by WASC and participates in the WCEA self-assessment process. Primary grades (K-5) are taught in self-contained classrooms, while middle school grades (6-8) use block scheduling. All grades cover the core subjects listed during the course of the academic year.

- Art
- English
- Handwriting
- Mathematics
- Physical Education
- Religion
- Social Studies
- Computer Literacy
- Family Life
- Health & Safety
- Music
- Reading & Literature
- Science
- Spanish & Spelling

Various programs enhance this curriculum:

- Accelerated Reading/Math
- Meet the Masters Art Program
- Preparation for the Sacraments – grade 2
- Literature Tea – grade 3
- California Mission Studies – grade 4
- Social Studies Walk Through History – grades 4-6
- Ministry to the Elderly – grade 5
- Science Camp – grade 6
- Hospitality Ministry to Giving Bank – grade 7
- Catalina Island Marine Life Science Camp – grade 8
- Ministry to Shut-ins – grade 8



RELIGIOUS INSTRUCTION

RELIGIOUS INSTRUCTION AND LITURGICAL CELEBRATIONS

Religious instruction is an integral part of our curriculum. Religion is taught formally each day and is also made an informal part of our studies and daily interactions.

Students in grade 2 prepare for and participate in the reception of the sacraments of Reconciliation and Holy Eucharist.

Sacrament of Reconciliation is celebrated with grades 3-8 during Advent and Lent.

Students will attend Mass on the following occasions:

- One day per week as a class (except during a week where there is a scheduled school Mass)
- Once a month as an entire school
- Select Holy Days of Obligation, special days of celebration and Ash Wednesday
- To signify the beginning and end of the school year

Prayer services will be held for the following occasions:

- Weekly assemblies
- Lenten Mondays, The Living Rosary and Stations of the Cross
- Blessing ceremonies for various school celebrations

VIRTUE OF THE MONTH PROGRAM

Recognizing that children need consistent guidance with regard to faith formation, Holy Family School upholds the Virtue of the Month program. This program recognizes and highlights members of the school community (students, teachers, parents, etc.) that engage in positive behavior. Students are encouraged to be their best and live their lives according to the Gospel message of Jesus.

SPIRITUALITY PROGRAM

In an effort to include parents in student faith formation, the position of Vice President of Spirituality was added to the Executive Board of the Parent Guild. This individual oversees the Spirituality Room Parents who are designated solely for religious activities. Spirituality Room Parents attend two training in-services per year and coordinate with their classroom teacher to administer classroom lessons, as well as assist with the classroom retreat. The VP of Spirituality facilitates both in-services for the Spirituality volunteers, organizes and distributes age appropriate spirituality activities and supplies, and coordinates these activities.

Holy Family School challenged me and nurtured me to become not only a better student but also a better person. Being a part of the Holy Family faith community taught me to respect and care for others and myself, and I continue to live out that lesson today. I was also prepared academically, as I had no problems transitioning into my high school honors and AP classes.

– Katherine Villegas, Holy Family Class of 2010



CHRISTIAN SERVICE

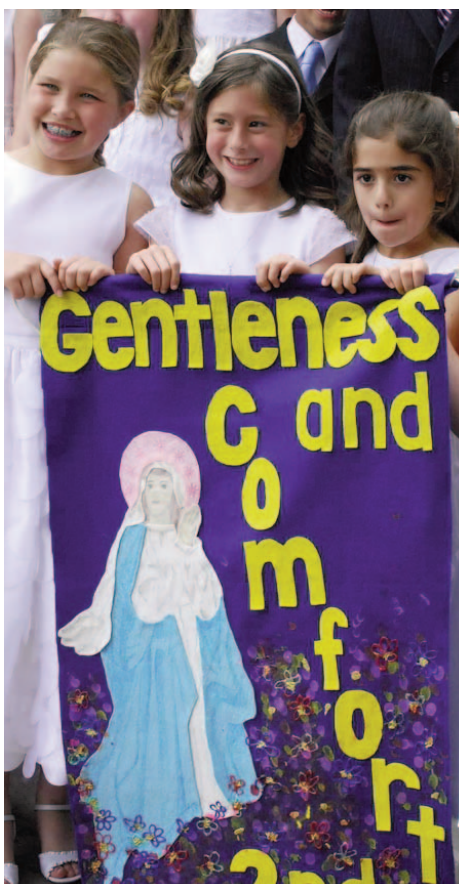
Thoughtfully and carefully aligned with the Virtue of the Month Program, the Spirituality Program's classroom lessons incorporate Christian Service each month to invite the children and their families to connect faith with life and reach out to those in need. The Christian Service projects vary from serving the immediate community – from teachers and parents – to serving parish ministries such as the Giving Bank, Mission Haiti, and Pastoral Care Ministry to the Elderly. Projects also include serving community organizations such as Pasadena's Ronald McDonald House, the Spiritual Care Guild of Children's Hospital Los Angeles, and Meals on Wheels. The children are not only taught what these important ministries and organizations do for others, but they are also inspired to give hope to others through service.

MASS & GRADE LEVEL RETREATS

In addition, parents are encouraged to attend our monthly school wide liturgy and participate in their child(ren)'s grade level retreat(s). This is a wonderful opportunity for parents to pray with and minister to their child(ren).

We have a very strong sense of community and we work hard to instill Catholic values into our children's lives. I enjoy the close knit, supportive community. I think the children are provided with a warm, caring, safe place to learn and grow.

– Denna Sanchez



TECHNOLOGY

In this time of rapid growth and change, Holy Family School recognizes the importance of technology in preparing students for the changing world. With the aid of new technologies, learning is becoming more student-centered and personalized. In order to meet the needs of all learners, Holy Family School teachers integrate digital tools into their classroom activities. Most classrooms are equipped with Promethean interactive whiteboards, which increase student motivation, collaboration and learning.



COMPUTER CLASS

Holy Family Students in grades K-8 attend computer classes in the technology lab on a weekly basis. The technology curriculum is aligned with ISTE's "NETS" standards for students, and enables students to gain confidence and competence with computer technology while practicing the "21st Century Skills" of collaboration, communication, critical thinking and creativity.

ONE-TO-ONE iPad PROGRAM

At the beginning of the 2013-2014 school year, Holy Family School launched our new One-to-One iPad program. Phase One, beginning with the 2013-2014 school year, provides students in grades 5 and 8 with iPads to support and enhance their curriculum and learning. Phase Two, beginning with the 2014-2015 school year, will include students in grades 6 and 7. Over the next two years, all students in grades 5-8 will be provided a school-owned iPad with educational apps. The One-to-One Technology Program will be extended to K-4 students in the 2015-16 and 2016-17 school years.

It is critical that we provide students with the tools and resources to develop the technology skills they'll need to maximize their full potential now and in the future. The One-to-One iPad program allows for more comprehensive integration of technology throughout the curriculum.



HOLY FAMILY SCHOOL

EXTRACURRICULAR ACTIVITIES

ACADEMIC DECATHLON

A team of students in grades 6-8 prepare for months as test takers and study buddies for the annual Los Angeles Archdiocese Academic Decathlon which takes place in early March at the L.A. Sports Arena. Over one hundred Catholic schools compete academically in this all-day event. The decathlon consists of two team events – a logic exam and super quiz – and eight individual exams. Holy Family consistently represents itself very well each year. In 2013, Holy Family School finished in 13th place overall and placed 8th in Super Quiz. Additionally, we earned a top ten finish in Literature (5th), Social Studies (2nd), Fine Arts (7th), Religion (2nd), and Math (3rd).

ALTAR SERVING

Open to students in grades 5-8, altar servers assist the presider during the liturgy. Service is performed at the weekend Masses, at the 8:00 a.m. daily Mass and during school Masses. With additional training, some servers assist at funerals and weddings.

ATHLETICS

The athletic department at Holy Family School is dedicated and committed to helping students develop character, social growth and physical skills through a variety of sports. Beginning in grade 5 (with the exception of track which begins in grade 3), Holy Family students may take advantage of the school's traditionally successful athletic program which competes in the largest middle school sports program in the country, the Catholic Youth Organization (CYO) athletics program sponsored by Catholic Charities of Los Angeles. There are 171 schools that participate in CYO sports. Holy Family is one of the 44 schools in the Northern Region. The varsity level is deemed competitive and includes a post-season.

Holy Family athletics exceeded all expectations for the 2012-2013 school year. All four of the varsity boys teams (flag football, basketball, soccer, volleyball) finished as conference champions. Flag football, basketball and soccer completed the regular season with undefeated conference records. Varsity flag football and varsity volleyball returned to the CYO championship game for the second consecutive year, while basketball and soccer both advanced to the quarter-finals during post season play.

The varsity girls soccer team repeated as undefeated conference champions before eventually suffering their only defeat of the season during quarter-final play in the CYO playoffs. For the first time, HFS fielded a varsity girls softball team and picked up the first win in school history. Over the course of the year, HFS athletes competed in all (3) CYO golf tournaments, the cross country invitational and championships (varsity boys placed 3rd at the Invitational), the CYO bowling tournament (HFS placed 2nd), and track & field (10 athletes qualified for the CYO finals in their respective event). Two athletes were named co-recipients for CYO Male Athlete of the Year. Long time volleyball coach, Jim Hall, was named a finalist for CYO Coach of the Year. Finally, Holy Family received the CYO Director's Cup for the North Region (47 schools) for the second consecutive year. This honor is awarded to the top overall athletic program in the region.

Holy Family usually competes against the same schools during the conference (Foothill or East Foothill) season. These schools include: Assumption (Pasadena), Holy Angels (Arcadia), Holy Redeemer (Montrose), Immaculate Conception/Annunciation (Arcadia), San Gabriel Mission (San Gabriel), St. Elizabeth (Altadena), Saints Felicitas & Perpetua (San Marino), St. Luke (Temple City), St. Philip (Pasadena), St. Rita (Sierra Madre), and St. Therese (Alhambra).

Holy Family School offers the following sports:

- Boy's basketball – grades 5/6 & 7/8 (winter)
- Girl's basketball – grades 5/6 & 7/8 (winter)
- Coed Flag Football – grades 5/6 & 7/8 (fall)
- Boy's soccer – grades 6/7/8 (spring)
- Girl's soccer – grades 6/7/8 (spring)
- Girl's softball – grades 5/6/7/8 (spring)
- Coed Track – grades 3-8 (spring)
- Boy's Volleyball – grades 6/7/8 (spring)
- Girl's Volleyball – grades 5/6 & 7/8 (fall)

Additionally, CYO sponsors 3 golf tournaments (Oct., Jan., May) which are open to golfers of all ages, a bowling tournament open to students in grades 5-8 (usually held in Dec. or Jan.), and 2 cross country meets open to students in grades 3-8 (Oct./Nov.).



CHOIR

Students in grades 3-8 meet weekly to practice singing together. The choir gathers at school Masses and occasionally at weekend Masses.

DRAMA PROGRAM

Young actors and crew members in grades 5-8 make the Holy Family stage come alive every spring. Auditions begin in January and rehearsals start soon after. Past performances have included: *Guys and Dolls*, *Charlie and the Chocolate Factory*, *Sound of Music*, *Cinderella*, *Thoroughly Modern Millie*, and *Beauty and the Beast*. Our 3rd and 4th graders are the stars for the December play. Last year they wowed us with *Yes Virginia, There is a Santa Claus*; this year we're bringing a *Charlie Brown Christmas* to the stage. Through our drama program, students build confidence, learn to work as a team, and find their creative side.



Drama Performance of *Beauty and the Beast*

INSTRUMENTAL MUSIC

The program is open to students in grades K-7. Classes are offered weekly after school throughout the year and culminate with a school concert. Depending on grade level, students may choose violin, flute, clarinet, trumpet, cello or alto sax. Classes are for beginning students with no prior experience on their chosen instrument as well as for students with prior lessons and experience.

MOCK TRIAL

Holy Family Middle School students compete in the annual Mock Trial Competition sponsored by the Constitutional Rights Foundation. Students serve as lawyers, witnesses, bailiffs, clerks and courthouse artists. The students prepare their case and ready their witnesses for trial. Most years, we have a team make it to the quarterfinal round of the competition, or the top 8 teams. In 2009, we placed second in Los Angeles County.

SCOUTING

Many Holy Family School students get involved in scouts in the 1st grade and some continue through high school. While Cub Scouts and Boy Scouts are parish-based welcoming boys from other schools in the area, Brownies and Girl Scouts are school-based with each grade organizing their own troop. Scouting offers boys and girls the opportunity to become self-reliant and dependable individuals who care about themselves and the world around them.

SONG/POM TEAM

Holy Family currently has a Song/Pom Team comprised of girls in grades 3-8. The team cheers at playoff/final games for Varsity boys football and Varsity boys basketball. In addition, the team performs for school Pep Rallies and other school events, such as the annual "Powder Puff" game.

STUDENT COUNCIL

The purpose of this organization is to promote good citizenship, encourage a high standard of scholarship, to arouse school spirit, to demonstrate the practical application of democracy and to engender Christian principles while promoting the welfare of the school and its members in every possible manner.

YEARBOOK

Yearbook is open to 7th and 8th grade students who have an interest in working together to create a book for the entire school to enjoy. Students develop a theme and carry it out through their digital design and layout.



TUTOR PROGRAM & EXTENDED DAY CARE

GAINS

A distinctive program, truly unique to Holy Family School among our local schools, is the GAINS (Getting Ahead In School) program. Students in every grade who learn differently than their peers are able to receive one-on-one instruction (small group instruction in the middle school) with a trained GAINS tutor twice a week, providing the children with specialized reading and spelling skills that directly lead to greater success in the classroom. The tutors use The Barton Reading & Spelling System which is an Orton-Gillingham influenced approach to reading and spelling. The latest scientific reading research supports the Orton-Gillingham methodology as “best practices” when teaching reading to these learners. In Middle School, we have expanded the program with GAINS Math. Students receive 2 days a week of an extra math class taught in a small group setting.



GAINS Program

TIME WELL SPENT

“Time Well Spent” is provided for the students of parents who need adult supervision for their children after school. Students have a designated homework time and also enjoy a snack and playtime. This program is open to all students who attend Holy Family School. The hours of operation are from dismissal (including half days) until 6:00 p.m. Participants are invoiced monthly. The school office may be contacted for more information.



Time Well Spent

As a GAINS program volunteer tutor for the last 11 years, I have personally witnessed the increased confidence and resulting remarkable academic improvements achieved by the children who participate in this incredible program.

– Sheila Laco
Kelly '08 and Katherine '11



SCHOOL BOARD 2013-2014

The responsibility and purpose of the Holy Family School Board is to support the mission of Holy Family School. The Board supports the Parish Life Director, Principal, the school and its children through Strategic Planning, fundraising and marketing. Sharing responsibility with Cambria Smith, the School Board was established as a policy making body in matters of Catholic school education at Holy Family School.

The School Board consists of members representing parents of students currently enrolled in Holy Family School, the President of the Parent Guild, the Principal, parishioners of Holy Family Parish and community members.

Specific responsibilities of the School Board include:

- Develop the annual operating budget for Holy Family School in conjunction with the Principal.
- Update and annually evaluate a Strategic Plan for Holy Family School in collaboration with the Principal, faculty, parents and Parish Life Director.
- Develop and formulate educational and financial policies that will guide the administration in achieving the objectives of the long-range plan. Said policies of the Board shall be in compliance with the laws of the Roman Catholic Church and the regulations and policies of the Archdiocese of Los Angeles.
- Develop and implement an advancement program for Holy Family School.
- Develop and implement a Public Relations Strategy for Holy Family School in collaboration with the Principal and the Parent Guild.

Members of the School Board visit Holy Family School often for specific events. It is considered an honor and privilege for the School Board to support Dr. Frank Montejano as Principal of the school.

MEMBERS

- Angela Parris – Executive Committee, President
- Connie Harding – Executive Committee, President Elect/Recording Secretary
- Scott Lee – Executive Committee Chair, Finance
- Pamela Abbott – Finance Committee
- Sheila Laco – Executive Committee Chair, Education
- Elena Hermanson – Education Committee
- Maureen Diekmann – Education Committee
- Mimi Butler – Education Committee
- Cassie Filippone – Executive Committee Chair, Policy & Planning
- Lydia Banales – Policy & Planning Committee
- Fr. Tony Marti, OFM Cap – Policy & Planning Committee
- Sr. Carolyn McCormack, OP – Policy & Planning Committee
- Adel Nur – Executive Committee, Chair Advancement
- Jay Madden – Facilities
- Bill Lewis – Facilities
- Diana Eshom – Past President, Emerita
- Angela Konrad – Board Administration
- Valerie Russell – Publicity
- Erin Maloney – Parent Guild President
- Dr. Frank Montejano, Executive Committee, Principal
- Cambria Smith, Executive Committee, Parish Life Director



ADMISSIONS REQUIREMENTS

KINDERGARTEN

- Families must be registered contributing parishioners since January 1, 2013, or recently moved into the area.
- Families must be active within the parish, participating in various ministries.
- Families must contribute to the church via the Sunday envelope (minimum of \$5 per week or \$260 per year).
- Applicants must be 5 years of age by September 1, 2014.
- Applicants must be baptized in the Catholic faith.
- Applicants must test developmentally ready for Kindergarten via the admissions exam.
- Attend the mandatory orientation meeting (parents only) on January 16, 2014 from 7:00-8:30 p.m. in the Parish Hall. Application packet, screening, and testing information will be discussed at this time.
- A \$100 testing fee will be assessed at the time of testing. Checks should be made to Holy Family School and are non-refundable.



Meet the Masters Art Program



3rd Grade Literature Tea

GRADES 1-5

- Families must be registered contributing parishioners since January 1, 2013, or recently moved into the area.
- Families must be active within the parish, participating in various ministries.
- Families must contribute to the church via the Sunday envelope (minimum of \$5 per week or \$260 per year).
- Students must have received applicable sacraments for their grade level.
- First grade applicants must be 6 years of age by September 1, 2014.
- Students must test academically ready for their grade level via the admissions exam and teacher recommendation.
- Students must have positive behavior and citizenship grades from the transferring school.
- New students at these grade levels are limited to available space. You may complete an application at any time to be considered for space as they become available in the Fall.
- Parents must complete the entire admissions packet and submit grades and test scores from previous schools.

Holy Family School's faculty and staff have created a rich and stimulating learning environment that educates the whole child. The unique combination of great academics, exciting sports, and stimulating arts sets Holy Family apart. Our lives are enriched for being part of this dynamic school community.

– Rebecca Ford & Martin Esteverena



ADMISSIONS PROCESS TIMELINE

January 16	Kindergarten pre-registration meeting and registration for student screening
February 1, February 8	Student screening appointments
February 12-March 1	Processing of applications
Beginning of March	Decision letters mailed

We will process all applications following our evaluation sessions and will make our placement decisions based on the following criteria:

1. Appropriate developmental age of the child (as determined by the Gesell screening)
2. Completed pre-registration form to be submitted January 16, 2014
3. Payment of \$100 screening fee at time of screening.
4. Verification of birth certificate and baptism certificate. **Please bring the original certificates to school at the time of your child's evaluation appointment. We will make copies for our files.**
5. Verification of registration in Holy Family Parish. Family must be "in good standing" as a registered, contributing parishioner as of JANUARY 1, 2013.

Our kindergarten at Holy Family School was initiated to service the students who will be attending Holy Family School throughout the grades. If you are seeking entrance for your child for kindergarten only, we ask that you please do not apply.

Please submit a recent photograph of your family for our file when you come for your screening appointment.



Kindergarten Easter Celebration

Holy Family prepared me wonderfully for the academics at my high school. Three boys from Holy Family are in the top 10% of my senior class, and Holy Family produced the Valedictorian two years ago. I felt extremely confident and comfortable in all of my classes freshman year, especially in my math skills. Mrs. Barker does a great job at building a great math foundation through consistent lessons and accelerated math that I believe is unparalleled.

– John McAndrews, Holy Family Class of 2010



CONTACT & VISITING INFORMATION



OPEN HOUSE AND TOURS

We invite all prospective parents to learn more about Holy Family School at an Open House from 9:30-11:30 a.m. on the following dates:

- Thursday, November 7, 2013
- Friday, December 6, 2013

The morning will begin with welcome remarks and refreshments, followed by a presentation and conclude with campus tours led by our student ambassadors. R.S.V.P. to Marie Lopez at mlopez@hollyfamily.org.

Holy Family School will host a school-wide Open House during Catholic School's Week on Thursday, January 30, 2014 from 7:00-8:30 p.m. We strongly encourage all prospective parents and children to attend this event, meet faculty members, tour the facility and preview our curriculum. This will be a wonderful opportunity for prospective families to become acquainted with Holy Family School.



4th Grade Walk Through California



Academic Decathlon



6th Grade Science Camp



HOLY FAMILY SCHOOL

TUITION

All parents who have children in Holy Family School are expected to:

1. Pay tuition promptly (August through May) in accordance with the status assigned at the beginning of each semester.
2. Contribute 40 hours of service (20 hours for single parents) by May 31, of the current year or pay for hours not served (\$15 per hour). At least 30 (15 for single parents) MUST be directly related to school activities.
3. Participate in the Scrip Program as defined by the Scrip Agreement.
4. Participate and support Parent Guild fundraising efforts throughout the year.
5. Contribute to the church via the Sunday envelope (minimum of \$5 per week or \$260 per year).

TUITION RATES

- Registration Fee – \$270 (per family) payable by March of the current year with the pre-registration form for new families and the registration form for continuing families
- Student Book and Supply Fee (per student)
 - \$400 (grades K-5) with yearbook
 - \$425 (grades 6-8) with yearbook
- Technology Fee – \$250 (grades 5-8)

Tuition is paid in 10 installments (August – May) through Smart Tuition. It is due on the 1st of each month. The following rates are for the 2013-2014 school year.

- 1 Child (K-8) – \$597.50/month, \$5,975/year
- 2 Children (K-8) – \$1,195/month, \$11,950/year
- 3 Children (K-8) – \$1,792.50/month, \$17,925/year
- 4 Children (K-8) – \$2,390/month, \$23,900/year
- 5 Children (K-8) – \$2,987.50/month, \$29,875/year

On average, tuition increases 3%-4% per year.



Boys Volleyball – 2nd Place in CYO Championship Game



Mock Trial

FINANCIAL AID

Tuition assistance is available. Families must apply through the school during the spring (forms can be picked up in the office). Tuition assistance awards are granted mid-summer. Emergency tuition assistance is also available during the year. Please see the principal for further details.



PARISH SPONSOR RECOMMENDATION

ONLY ONE SPONSOR RECOMMENDATION FORM WILL BE ACCEPTED
FROM EACH FAMILY APPLYING TO HFS.

Holy Family School Mission Statement

The mission of Holy Family School is to instill Christian values and Catholic principles in students through the Gospel message of Jesus. We foster and nurture the development of the whole child and strive to achieve educational excellence.

Dear Applicant,

Thank you for your interest in Holy Family School. This recommendation form is an OPTIONAL portion of the admissions process and can be filled out by any member of the Parish/School community.

Dear Sponsor,

Thank you for supporting this family's application to Holy Family School. It is only through the consistent support of all community members that we can continue to offer families the positive learning environment we have worked so hard to create at Holy Family School. We only ask for your thoughtful commentary and that you sponsor no more than one family per school year. Please return this form to Dr. Frank Montejano in the school office NO LATER THAN SATURDAY, FEBRUARY 8, 2014.

Family Name (please print)

Sponsor Name (please print)

Please indicate the length of time you have known the family and the nature of your relationship with them.

How long have you been a registered member of Holy Family Parish? _____

How long has the family been a registered member of Holy Family Parish? _____

In what ways has this family been active in the life of the Parish and/or School Community?



Additional Comments:

Thank you very much for your time!

Please return this form to Dr. Frank Montejano in the school office no later than Saturday, February 8, 2014.



PRESCHOOL EVALUATION

PLEASE PRINT.

Student's Name _____

Preschool _____

Preschool Address _____

City _____

Zip _____

Phone _____

How long have you known this child? _____

Social and Environmental Development (please check one)

- | | | | | |
|-------------------------------------|---------------------------------|--|--|-----------------------------------|
| 1. Listens/Cooperates | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 2. Relates to peers | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 3. Relates to adults | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 4. Adjusts to transitions | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 5. Tolerates frustration | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 6. Separates from parents | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 7. Shares materials and possessions | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 8. Functions independently | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 9. Asks for help when needed | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |

If you indicated "needs development" or "immature", please go into more detail here:

Physical Development (please check one)

- | | | | | |
|------------------------|---------------------------------|--|--|-----------------------------------|
| 1. Fine motor skills | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 2. Gross motor control | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |

If you indicated "needs development" or "immature", please go into more detail here:



HOLY FAMILY SCHOOL

Cognitive Development (please check one)

- | | | | | |
|---------------------------------------|---------------------------------|--|--|-----------------------------------|
| 1. Expresses ideas orally | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 2. Articulates clearly | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 3. Sustains attention in small groups | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 4. Sustains attention in large groups | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 5. Grasps concepts/recalls details | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 6. Demonstrates interest in learning | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 7. Interacts with materials | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |
| 8. Follows directions | <input type="checkbox"/> mature | <input type="checkbox"/> age appropriate | <input type="checkbox"/> needs development | <input type="checkbox"/> immature |

Please comment on this child's readiness for kindergarten:

Family Information (please check one)

- | | | | | |
|---|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| 1. Communicates openly with school | <input type="checkbox"/> consistently | <input type="checkbox"/> usually | <input type="checkbox"/> sometimes | <input type="checkbox"/> rarely |
| 2. Participates in school activities | <input type="checkbox"/> consistently | <input type="checkbox"/> usually | <input type="checkbox"/> sometimes | <input type="checkbox"/> rarely |
| 3. Cooperates with classroom teachers | <input type="checkbox"/> consistently | <input type="checkbox"/> usually | <input type="checkbox"/> sometimes | <input type="checkbox"/> rarely |
| 4. Cooperates with administration | <input type="checkbox"/> consistently | <input type="checkbox"/> usually | <input type="checkbox"/> sometimes | <input type="checkbox"/> rarely |
| 5. Follows rules and policies of school | <input type="checkbox"/> consistently | <input type="checkbox"/> usually | <input type="checkbox"/> sometimes | <input type="checkbox"/> rarely |
| 6. Has realistic expectations for child | <input type="checkbox"/> consistently | <input type="checkbox"/> usually | <input type="checkbox"/> sometimes | <input type="checkbox"/> rarely |
| 7. Meets financial obligations on time | <input type="checkbox"/> consistently | <input type="checkbox"/> usually | <input type="checkbox"/> sometimes | <input type="checkbox"/> rarely |

If you indicated "sometimes" or "rarely", please go into more detail here:

Signature

Print Name

Title or Position

This information is confidential. Please send directly to Holy Family School, 1301 Rollin St., South Pasadena, CA 91030 by FEBRUARY 8, 2014.



HOLY FAMILY CAMPUS MAP

